

Applications are invited for all candidates to fill the Process Assistant Job Vacancy at Metropolitan Group Of Companies

PROCESS ASSISTANT

What we have in Mind:

Ideal candidate should not be more than 25 years of age

Minimum qualification shall be G.C.E. A/Ls

with previous experience in handling front office, Customer Care and data entry functions

Selected candidate should be fluently in English and willing to work on weekends if when required

Candidates from close to proximity to Werahera will be given preference

School leavers are also encouraged to apply as Trainees

An attractive remuneration package commensurate with qualifications and experience is on offer for the above post.

Send In your CVs along with names of 2 non-related referees to below address stating "Process Assistant" in subject line. Within 7 days of this advertisement

Email : work@metropolitan.lk